



Mid-Columbia Economic Development District

Nominating Committee Meeting

Thursday, August 20, 2026

11:00 a.m.

Via Zoom: <https://us06web.zoom.us/j/81459615582>

Or call 669-900-6833, Meeting ID: 814 5961 5582

In-person option: 802 Chenoweth Loop Road, The Dalles, OR 97058

AGENDA

<u>Topic</u>	<u>Estimated Time</u>	<u>Item</u>
Call to Order		
Approval of 2025 Minutes	2 minutes	Approval
Overview of Committee Roles	5 minutes	Information
Slate of Officers	10 minutes	Decision
Private Sector Membership	10 minutes	Recommendation
Private Sector Executive Committee	5 minutes	Recommendation
Follow-up Roles	5 minutes	Decision
Adjourn		

The meeting location is accessible to persons with disabilities. If you have a disability that requires any special materials, services or assistance, please contact us at 541-296-2266 (TTY 711) at least 48 hours before the meeting.

MCEDD is an equal opportunity employer, lender and provider.

**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT
NOMINATING COMMITTEE MEETING MINUTES
WEDNESDAY, AUGUST 20, 2025
ZOOM TELECONFERENCE
In-person option at MCEDD Office**

ATTENDANCE

Committee Members: Jonathan Lewis, Garret Stump, Meinrad Kuettel

Staff: Jessica Metta

CALL TO ORDER

Jessica called the meeting to order at 9:00 a.m. All Nominating Committee members were present.

MINUTES APPROVAL

Document referenced: August 2024 Nominating Committee Minutes

Meinrad noted the word “seconded” was left out of the final motion on page two.

Motion: Jonathan Lewis motioned to approve the August 2024 minutes with this correction made. Meinrad seconded the motion.

Approved by: Jonathan Lewis, Garret Stump, Meinrad Kuettel

Opposed by: None

NOMINATIONS PROCESS/ SELECTIONS

Document referenced: 2025 MCEDD Nominating Committee Roles/Responsibilities Memo

Jessica summarized the Overview of Committee Roles and Responsibilities to refresh the Committee on the process and apportionment of the Board make-up. The two primary purposes are to nominate officers and private sector representatives to the Executive Committee. The Executive Committee consists of the five county commissioners, the officers, and at least two private sector representatives. The present slate of Executive Committee officers is:

Chair: Joe Dabulskis

Vice Chair: Kenneth Lawson

Secretary/Treasurer: Garret Stump

The officers rotate upwards, with the mix representing both Oregon and Washington. Sometimes they rotate after two years. Joe was willing to stay Chair for another year to give everyone more time to get used to their roles as there was so much change last year. Kenneth and Garret were also willing to stay in their roles.

Discussion: The group appreciated Joe staying as Chair and the stability.

Motion: Meinrad Kuettel motioned to nominate the current slate remain the same for this year. Jonathan Lewis seconded the motion.

Approved by: Jonathan Lewis, Garret Stump, Meinrad Kuettel

Opposed by: None

For the Executive Committee, while Garret and Kenneth are private sector board members on the Committee, it is a result of their officer status. The two current private sector reps appointed are Colin Robinson and Eric Proffitt. Colin was new to the Committee just as of last year and Eric has a good tenure. Both were willing to be reappointed.

Discussion: The group again appreciated some tenure and the stability of retaining Colin and Eric.

Motion: Garret Stump motioned to recommend Colin Robinson and Eric Proffitt as the private sector reps on the Executive Committee. Meinrad Kuettel seconded the motion.

Approved by: Jonathan Lewis, Garret Stump, Meinrad Kuettel

Opposed by: None

Jonathan Lewis agreed to present the committee's recommendations at the Board meeting.

ADJOURNMENT

The meeting adjourned at 9:07 a.m.

Respectfully submitted by Jessica Metta, Executive Director

Memorandum

To: MCEDD Nominating Committee
From: Jessica Metta, Executive Director
Date: August 11, 2026
Re: 2026 MCEDD Nominating Committee Roles/Responsibilities

Overview

The Mid-Columbia Economic Development District (MCEDD) Nominating Committee is appointed by the Chair of the MCEDD Board. It is intended to have a mix of public and private sector representatives and a balance of Oregon and Washington representatives. To avoid split votes, it is designed to have an odd number of committee members. Support for the committee is provided by the staff of MCEDD.

Responsibilities of the Committee

1. Meet prior to the annual MCEDD Board meeting and establish a slate of officers and nomination for private sector representation to the Executive Committee
2. Contact nominees and ensure they are willing to serve and understand the duties required, if elected.
3. Present the slate and recommended nominees to the Board of MCEDD.

Role #1: Nominate a Slate of Officers

The officers of MCEDD include a Chairperson, Vice Chairperson, and Secretary/Treasurer. Currently these positions are held by **Joe Dabulskis, Kenneth Lawson and Garret Stump** respectively. The Officer duties are provided in our by-laws. Consideration for the slate has generally included:

- Officers must have a term that will continue after the annual meeting.
- Officers should have a strong record of participation and engagement in Board activities and demonstrate an understanding of the organization.
- Officers should include a balance of Washington and Oregon interests and may include rotation among counties.
- Officers rotate through positions (sec/treasurer becomes vice-chair, vice-chair becomes chair)

Role #2: Nominate Private Sector Representatives to the Executive Committee

The MCEDD Executive Committee consists of the five County representatives, MCEDD officers, and at least two private sector representatives. The private sector representatives are nominated by the Nominating Committee. Consideration and qualifications are generally the same as for officers.

The Bylaws define “Private Sector Representative” for appointment to the Board as an individual in a responsible decision-making position in a for-profit organization, or that individual’s representative. In addition, representatives from an institution of post-secondary education or workforce development or labor group are eligible to serve in these positions.

Current members include: Colin Robinson, Healthcare rep (OR/WA) and Eric Proffitt, Employment rep (OR). Two other private sector reps -Garret Stump, Forestry rep (WA/OR) and Kenneth Lawson, Higher Education rep (OR) - also serve on the Executive Committee currently as a result of their officer positions. Colin, Garret and Kenneth all joined the Executive Committee in September 2024. Eric is a longstanding member. All were interested in reappointment.

More Information about Officer Positions and the Executive Committee

Chair*

The Chairperson: (1) shall be the principal presiding officer of the District Board of Directors and shall preside at all meetings of the members and at all meetings of the Board at which he or she is present; (2) may sign any instruments authorized by the Board to be executed, except in cases in which the signing and execution thereof shall be expressly delegated by the Board or by these bylaws to some other officer or agent of the MCEDD, or shall be required by law to be otherwise signed or executed; and (3) shall, in general, perform all duties incident to the office of the chairperson and such other duties as may be prescribed by the Board from time to time.

Vice-Chair*

In the absence of the Chairperson, or in the event of his or her inability or refusal to act, the Vice-Chairperson shall perform the duties of the Chairperson, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chairperson. The Vice-Chairperson shall also perform such other duties as from time to time may be prescribed by the Board.

Secretary/Treasurer*

The Secretary-Treasurer shall: (1) keep the minutes of the meetings of the Board in one or more books provided for that purpose; (2) see that all notices are duly given in accordance with these bylaws; (3) be custodian of the MCEDD records; (4) keep general charge of the books of the MCEDD; and, (5) in general, perform all duties incident to the office of Secretary-Treasurer, and such other duties as from time to time may be prescribed by the Board, or may assign these duties to staff. *Note: The Secretary/Treasurer causes these duties to be performed. They are then handled by MCEDD staff. Actual notetaking is not required.*

***All officers also serve on the Executive Committee**

Executive Committee

The Executive Committee shall have the same powers and authority as the Board of Directors and may take any action (s) on behalf of the Board. The Executive Committee may meet monthly, or as needed to conduct all operations of the District. Significant policy decisions will be referred by the Executive Committee to the full Board of Directors for consideration during a regular or special meeting.

20265 SLATE OF OFFICERS AND PRIVATE SECTOR NOMINATION:

MCEDD OFFICERS		
Position	Current	Nomination
Chair	Joe Dabulskis	
Vice-Chair	Kenneth Lawson	
Secretary/Treasurer	Garret Stump	

MCEDD EXECUTIVE COMMITTEE, PRIVATE SECTOR		
Position	Current	Nomination
Exec Comm, Private Sector	Colin Robinson	
Exec Comm, Private Sector	Eric Proffitt	

Follow-Up Responsibilities: